

**Minutes of the City of Liverpool Swimming Annual General Meeting
10th December 2019 at the Everton Park Sports Centre**

Item	Discussion	Action
1.	<p><u>Introduction</u> Mr Blood welcomed all to meeting.</p> <p>The AGM was not quorate on 2 December and was rescheduled as per constitutional rules to 10 December.</p>	
2.	<p><u>Attendees</u> Peter Blood, Gordon Dacre, Suzanne Halsall, Peter Barton Christine Smith, Mike Roberts, Steve Wall</p> <p><u>Apologies</u> Lynn Studdart, Neil Whyte, Caroline Ashcroft Katharine Radclyffe</p>	
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4.	<p><u>Matters arising from the previous Minutes.</u> No matters arising.</p>	
5.	<p><u>Chairs Report</u> The Chair Report had been circulated prior to the meeting and was available on the website.</p> <p>The report was noted by the meeting.</p>	
6.	<p><u>Financial reports</u> 6.1 The Treasurers report was tabled and members advised they had not received it.</p> <p>The report was read to the meeting and approved.</p> <p>6.2 The Financial Statements were tabled and members advised they had not received it.</p> <p>The Financial Statement was approved.</p> <p>The Treasurers report and Financial Statements will be provided with the minutes of this meeting. The treasurer will respond to any questions arising.</p>	<p>PMB to distribute Treasurers report & financial Statements</p>
7.	<p><u>Head Coach report</u> The report was noted by the meeting.</p>	

8.	<p><u>Sub Committee reports</u></p> <p>8.1 Water Polo report The report was noted by the meeting.</p> <p>8.2 Masters report The report was noted by the meeting.</p>	
9.	<p><u>Election of Officers and Committee members</u></p> <p>One nominations had been received for each of the following positions: Chair: Peter Blood – Elected Vice Chair: Lynn Stuttard – Elected Secretary: Lynn Stuttard – Elected Chief Coach: Mike Roberts – Elected Masters Secretary: Steve Wall – Elected Kit Manager: Katharine Radclyffe – Elected</p> <p>No nominations received for the following positions: Membership Secretary- PMB covering Officials Secretary – NW covering Sponsorship Secretary – NW covering Swim Mark Co-ordinator – PMB covering</p>	
10.	<p><u>Appointment of Accountants</u></p> <p>Matthew Sutton & Co re-appointed to prepare unaudited Financial Statements.</p>	
11	<p><u>Updated Constitution Rules</u></p> <p>The constitution has been updated to the latest SE model and approved by SENW. Committee changes: Booking and Purchasing role – removed 2 none role specific positions have been added.</p> <p>The updated constitution was approved for implementation.</p>	
12.	<p>The meeting closed at 20:00.</p>	