

Minutes of the City of Liverpool Swimming & Water Polo Club AGM

Held on Monday 4th December 2023 at 8.15pm

Zoom Meeting

Attendees

Present: Lynn Stuttard, Peter Blood, Caroline Ashcroft, Ben Harvey, Matthew Lyons, Matthew Rushton, Chris Smith, Paul Daintith, Kathryn Drewitt, Claire Stamper, Laura Ashton, Julie Maher, Hannah Maher, Joanne Mountfield, Chris Smith, Steve Templeton, Chris Arnold, Zoe Moore.

Item	Discussion	Action
1.	<u>Introduction</u> The chair welcomed people to the meeting, and expressed thanks to Mike Roberts, Pete Barton, Jon Thompson, Ben Harvey and Matthew Lyons.	
2.	<u>Apologies</u> Suzanne Halsall, Steve Wall, Francesca Dunn, Jon Thompson	
3.	<u>Minutes from previous AGM</u> The minutes of the AGM held on Monday 5 th December 2022 where agreed.	
4.	<u>Matters arising from previous AGM</u> There where no matters arising.	
5.	<u>Chairs Report</u> The Chair Report had been circulated prior to the meeting and was available on the website. The report was noted by the meeting.	
6.	<u>Financial reports</u> 6.1 The Treasurers provided a verbal report to the meeting. The report was approved. 6.2 Auditors Report: The Swimming Financial Statements had been circulated prior to the meeting and copies have been available on request. The Financial Statements where approved.	
7.	<u>Head Coach report</u> The Head Coach Report had been circulated prior to the meeting and was available on the website. The report was noted by the meeting.	

8.	<p><u>Sub Committee reports</u></p> <p>8.1 Regular water polo reports have been provided and are available on the club website and water polo Facebook. Joanne Mountfield reported 5 players had been selected for the Inter-regional team which won the event at the weekend.</p> <p>8.2 The Masters report had been circulated prior to the meeting and was available on the website.</p> <p>The reports were noted by the meeting.</p>																																			
9.	<p><u>Election of Officers and Committee members</u></p> <p>Nominations had been received for each of the following positions:</p> <table border="1" data-bbox="331 658 1054 1032"> <thead> <tr> <th>Name</th> <th>Role</th> <th>Elected</th> </tr> </thead> <tbody> <tr> <td>Caroline Ashton</td> <td>Treasurer</td> <td>Yes</td> </tr> <tr> <td>Ben Harvey</td> <td>Gala Secretary</td> <td>Yes</td> </tr> <tr> <td>Matthew Lyons</td> <td>Officials Secretary</td> <td>Yes</td> </tr> <tr> <td>Darren Ashley</td> <td>Chief Coach</td> <td>Yes</td> </tr> <tr> <td>Kathryn Drewitt</td> <td>Kit Manager</td> <td>Yes</td> </tr> <tr> <td>Ian Burslem</td> <td>Committee Member</td> <td>Yes</td> </tr> <tr> <td>Paul Daintith</td> <td>Committee Member</td> <td>Yes</td> </tr> <tr> <td>Zoe Moore</td> <td>* Co-Op Cup Secretary</td> <td>Yes</td> </tr> <tr> <td>Chris Arnold</td> <td>** Committee Member</td> <td>No</td> </tr> </tbody> </table> <p>Notes:</p> <p>* This is an interim role and will change to "Committee Member" on adoption of the new constitution.</p> <p>** Incomplete nomination form. Co-option agenda item for next committee meeting.</p> <p>Donal Harte has expressed interest in joining the committee. Co-option item for next committee meeting.</p> <p>No nominations received for the following role:</p> <table border="1" data-bbox="331 1451 1038 1565"> <thead> <tr> <th>Role</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Membership Secretary</td> <td>Agenda item for next committee meeting.</td> </tr> </tbody> </table>	Name	Role	Elected	Caroline Ashton	Treasurer	Yes	Ben Harvey	Gala Secretary	Yes	Matthew Lyons	Officials Secretary	Yes	Darren Ashley	Chief Coach	Yes	Kathryn Drewitt	Kit Manager	Yes	Ian Burslem	Committee Member	Yes	Paul Daintith	Committee Member	Yes	Zoe Moore	* Co-Op Cup Secretary	Yes	Chris Arnold	** Committee Member	No	Role	Action	Membership Secretary	Agenda item for next committee meeting.	<p>Next Committee Meeting Agenda item</p> <p>Next Committee Meeting Agenda item</p> <p>Next Committee Meeting Agenda item</p>
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10.	<p><u>Appointment of Accountants</u></p> <p>Matthew Sutton & Co re-appointed to prepare unaudited Financial Statements.</p>																																			
11.	<p><u>Constitutional Rules update:</u></p> <p>The updated constitution has been approved by the committee and SENW. The constitution and details of rule changes are available on the club website.</p> <p>The updated constitution was approved.</p>																																			
12.	<p>The meeting closed at 8.50pm.</p>																																			