



CITY OF LIVERPOOL SWIMMING CLUB



(Affiliated to Swim England North West)

President Mr.N.Wilkinson			
Life Vice President Mr.T.Tunstall			
Chair: Mr.P.Blood	Vice Chair: Mrs L.Stuttard		
Secretary: Mrs L Stuttard	Chief Coach Mr. D Ashley		
www.colsc.weebly.com			

Constitution Update 2023

The club constitution has been updated in line with the latest Swim England model, and in response to feedback received during the Swim England North West approval process.

The main changes are detailed below:

Existing Constitution Rule 7.1:

The Committee shall consist of the Chair, Vice Chair, Secretary, Treasurer, Life members Chief Coach, Membership Secretary, Meet Manager/Gala Secretary, Officials Secretary, Co-op Cup Secretary, Masters Secretary, Open Water Secretary, Water Polo Secretary, Trophy Secretary, Sponsorship Secretary, Volunteers Co-ordinator, Equipment/Kit Manager, SwimMark Co-ordinator and 2 elected members, all of whom must be members of the Club. All Committee members must be not less than 18 years of age though the Committee may allow younger member(s) to attend their meetings by invitation of the Committee without the power to vote.

Proposed Constitution Rule 7.1:

The Committee shall consist of the Chairman, Secretary, Treasurer (together “the Executive Officers of the Club”) and twelve other elected members all of whom must be members of the Club. All Committee members must be not less than 18 years of age though the Committee may allow younger member(s) to attend their meetings by invitation of the Committee but without power to vote and not being counted as part of the quorum.

Reason for Change:

The naming of Committee roles is not good practice, except for the Exec officer’s posts. The reason for this is that if the committee decide to change the names of the roles or remove them, then the Constitution would need to be resubmitted for approval.

Existing Constitution Rule 7.2:

The Committee shall appoint a member of the Club as Welfare Officer who must be not less than 18 years of age, who should have an appropriate background and who is required to undertake appropriate training in accordance with ‘Wavepower’. The Welfare Officer will have a right to attend Committee meetings without a power to vote.

Existing Constitution Rule 7.2:

In accordance with Wavepower the Committee shall appoint a member of the Club as the Welfare Officer who must be not less than 18 years of age, who should have an appropriate background and who is required to undertake appropriate training in accordance with Wavepower. The Welfare Officer shall not be related to or in a relationship with any one of the ‘Executive Officers of the Club or the Club’s Coaches or Teachers.

New Constitution Rule 7.3:

The Welfare Officer shall have a right to attend Committee meetings without the power to vote or to be counted as part of the quorum. Attendance at meetings will be for the purpose of sharing or addressing matters relating to Welfare.



Reason for Change:

SE model constitution change

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Existing Constitution Rule 7.3:

The Executive Officers and Committee members shall be proposed, and seconded and elected by ballot at the Annual General Meeting. Election to the Committee shall be for three years, and shall remain in office until their successors are elected at the next Annual General Meeting and will take office when the Chairman has closed the meeting. Any vacancy occurring by resignation or otherwise in position previously filled at the Annual General Meeting or other General Meeting may be filled by the Committee. Retiring Executive Officers and members of the Committee shall be eligible for re-election.

Proposed Constitution Rule 7.4: (renumbered due to new rule 7.3)

The Executive Officers and Committee members shall be proposed, seconded and elected at the Annual General Meeting. Election to an Executive post or Committee member shall be for three years. The newly elected Executive Officers and Committee members take office when the Chairman has closed the meeting. One third of those holding an Executive post and the members of the Committee shall retire annually but shall be eligible for re-election. The members so retiring being those who have been longest in office. Any casual vacancy occurring by resignation or otherwise may be filled by the Committee but any member so chosen shall retire at the next Annual General Meeting but shall be eligible for re-election at that Meeting.

Reason for Change: **SE model constitution change**

Existing Constitution Rule 7.7:

In addition to the members so elected the Committee may co-opt up to five further members of the club who shall serve until the next Annual General Meeting. Co-opted members shall not be entitled to vote at the meetings of the Committee and shall not be counted in establishing whether a quorum is present. Co-opted members must not be less than 18 years of age.

Proposed Constitution Rule 7.7:

In addition to the members so elected the Committee may co-opt up to three further members of the Club who shall serve until the next Annual General Meeting. Co-opted members shall be entitled to vote at the meetings of the Committee and shall be counted in establishing whether a quorum is present.

Reason for Change: **SE model constitution change**