

COLSC Executive Committee Meeting

Minutes of the Executive Committee Meeting held at Liverpool Aquatics Centre,

3 June 2013.

Members present:

Bryan Langley (Chair), Theresa Cook, Sue Halsall, Gordon Dacre, Emma Caton, Julie Pettener, Lynn Stuttard,

Mike Roberts, Mike Pettener, Neil White, Pete West, Pete Skeggs

Apologies:

Colin Grayson, Meg Langley, Simon Bailey, Pete Barton

Item	Minutes	Action
1.0	Introduction. The Chair opened the meeting at 19.30	
2.0	Apologies Noted	
3.0	Minutes from Committee Meeting 7 May 2013 agreed. (proposed Pete West seconded Sue Halsall)	
4.0	Matters arising and action points	
4.1	Resignation of Simon Bailey as Masters Secretary - No obvious replacement - Bryan Langley to discuss with Ian Ingham and possibly issue a letter to all masters swimmers to see if anyone interested or prepared to be a point of contact.	BL
4.2	Club Coaches expenses - Brian Langley had discussed this with Mike Roberts and they had proposed that all expenses except mileage be reduced by 30%. Brian confirmed that he would send a separate email confirming specific amounts to all committee members and coaches. Coaches had also agreed to arrange one significant fundraising event each year. Proposed Pete West and seconded Pete Skeggs - vote taken and carried. New expense rate to come into force immediately.	

5.0	Correspondence.	
5.1	None.	
6.0	Report From Treasure.	
6.1	Report given - balance of account £12878.34.	
6.2	Manchester Aquatics apparently owe £110	
7.0	Head Coaches Report.	
7.1	Monthly report still being compiled but would appear on website soon. Mike Roberts was extremely impressed with performance at Manchester Open, finishing 3rd overall. Also excellent performances at Youth and Age Group Regionals.	
8.0	Sub Committee Reports.	
8.1	Water Polo - report given, continuing progress across all age groups with significant numbers of players involved in most GB squads	
8.2	Officials - Lynn Stuttard confirmed that still short of officials for summer sprints but confident that enough would be available.	
8.3	Kit - Report given following stock take, stock value £2207. Website updated with details of how to order kit and Neil's availability and contact details.	
8.4	Swim 21 - Julie Pettener confirmed that to gain swim 21 status we would need registered Team Managers. This involves completing a 1/2 day Team Managers course and certificates have to be provided to the ASA. A team manager would be on poolside at each gala the club attended. Possibility of a letter to go out to parents in younger squads to ask for volunteers.	

8.5	Welfare - Wavepower policy states that child protection courses must have been taken within last 3 years. Course being held in Leigh although Lynn Stuttard confirmed that volunteers from Everton had taken the course at Greenbank. Lynn will find out more details and pass on to Emma Caton.	LS/EC
8.6	Sponsorship - Joe Twamley had expressed an interest in "sponsoring" COLSC Open Meets. Brian Langley and Mike Roberts to take forward.	BL/MR
8.7	Trophies - Sue Halsall wanted to know what medals she should order for Summer Sprints - Brian Langley to discuss at Events meeting on Thursday.	
9.0	AOB - none	BL
10	Date of next meeting - likely to be 1 or 8 July. Pete Skeggs to confirm.	PS